

### **Bursary Application Form**

Applications must be submitted to the CFUW Scholarship Committee at the address above by **March 31, 2018** to be eligible. Please make sure that the information given below is complete and accurate.

Name:		Telephone:
Address:		Postal Code:
E-Mail Address:		
Date of birth:	Canadian or Landed Immigrant:	Resident of Gulf Islands for: (yrs)
Institution and program:		
Anticipated completion date of program:		
Career goal:		
Educational Background (include transcripts if possible)		
Secondary school and date last attended:		
Post Secondary Institution/Training (if any, + years):		
Additional courses and/or experience in chosen field:		

All bursary applications will be reviewed by the scholarship committee and **will NOT be processed** without the following documentation:

- Completed application form including personal statement (max. 500 words)
- Copy of student's application form signed by the registrar and/or letter of acceptance from Recognized Institution
- Resumé
- 2 **signed** letters of reference. The references should be from someone who knows you professionally, for example, a teacher or an employer. References may be included with your application or mailed separately to the committee.

#### Personal Statement:

Tell us about yourself (dreams, aspirations, goals, challenges) Describe your post-secondary plans and how this bursary will be of benefit to your education.

All information submitted to the Scholarship Committee is kept in the strictest of confidence and is used only for determining eligibility of the applicant.

In signing this application, I declare that the information provided is complete and correct to the best of my knowledge and agree to notify the Scholarship Committee of any significant changes to the application as soon as they occur.

Date: \_

# The CFUW Salt Spring Island Club is assisting women to help better themselves through continuing their education. We have created one bursary in the amount of \$3,000 for a woman who wishes to return to school to improve her life. Preference will be given to a woman who has a dependent child or children.

# "The Second Chance Bursary"

## The following criteria are to be used in the selection of an adult woman returning to school:

- a. Applicants shall provide the following with their application: a personal statement which includes their educational goals and plans, current occupation, a resume including educational history, two signed letters of reference, and a copy of letter of acceptance from the accredited educational institution.
- b. Applicants must be a resident of the Southern Gulf Islands (meaning: Salt Spring Island, Galiano Island, Mayne Island, Saturna Island and North and South Pender Islands).
- c. Applicants must demonstrate financial need.
- d. Applicants must have been out of secondary school for at least one year, excepting that the applicant may currently be in the process of completing her secondary school education after having been out of a secondary school for at least one year
- e. Applicants must be accepted by an accredited institution (e.g. Community College, Vocational Institute, University, or certified online study program).
- f. The availability of the bursary will be advertised through local media.
- g. Applications are to be directed to the Bursary Committee of CFUW Salt Spring Island who will present its recommendation to the executive of the Club for decision.
- h. The deadline for applications will be March 31 in each calendar year.
- i. Funds will be paid to the recipient upon written confirmation of her registration in the accredited institution (the confirmation to come from the institution).
- j. Once an award has been determined the recipient must be in a position to claim the award by the end of the calendar year in which the award is made.
- k. A recipient of an award may apply for the bursary in subsequent years if able to demonstrate continued financial need and satisfactory scholastic achievement.